

# Safety Portal Cheat Sheet

- [Safety Portal Cheat Sheet](#)

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*Navigate to: [safety.scswidewski.net](https://safety.scswidewski.net)*

*Select appropriate Shelve using guide below.*

### Incident Reports

**(Equipment/vehicle damage, general workplace incidents, police called, etc.)**

- Equipment Damage Report (Excavation equipment, telehandler, skid steer, etc.)
- Vehicle Damage Report (Company vehicles, tenant vehicles, etc.)
- General Incident Report (Workplace violence, break-ins, harassment & discrimination, etc.)
  - General Incident Report
  - Internal Statement Form – used for internal investigations.

### Sub Contractor Information

**(Used for subcontractors only)**

- Sub Contractor Incident Form
  - Injury/Accident Report (fall on ice, fall off ladder, etc.)
  - Safety Violation Form (fall protection violations, PPE violations, etc.)

### Workers Compensation

**(Employee workplace injuries only)**

- Workers Comp Packet Recordable
  - Employee **seeks** medical treatment and/or missed time.
- Workers Comp Packet Report Only
  - Employees did **NOT** seek medical treatment above first aid and/or no missed time.